

Uintah PTA Meeting Minutes

Attendance: Shannon Coates, Sarah Atteberry, Ellen Schwede, Jennifer Foth, Amber Bunker, Mackenzie Harris, Ken O'Brien, Stephanie Cheng

- Budget and Fundraiser Update
 - Unfortunately the fundraiser fell short this year
 - We should be ok, but we do need to keep the shortfall in mind going forward with our PTA events this year
 - Any feedback as to how to fundraise for next year is appreciated
 - It was also suggested that this may be feedback from parents to scale back activities—we could send a survey to gauge that
 - A copy of the budget was sent with these minutes
- T-Shirts/Directory Update
 - T-shirts were a bit over budget
 - They were very popular and have been utilized by classes for field trips
 - Melissa is considering offering t-shirt orders online, since the design is very popular
 - A to Z Connect Directory
 - Remember to sign up on the online directory
 - This allows us to contact all PTA members directly and quickly
 - It also keeps track of PTA dues
- Fun Run
 - We have received a lot of positive feedback—the event was great!
 - Many enjoyed having it in the fall
 - We loved the DJ and the balloon arch
 - We did have some suggestions to help it run smoother
 - Having an online sign up would make it easier to get volunteers
 - Giving a list of all corner volunteers and phone numbers to all those along the route—so volunteers can contact one another without leaving their post
 - Have a shorter time between waves
 - Send a route “scout” to make sure there are no obstacles
 - There was some landscaping work being done along the route, and parents had to ask the workers to move some equipment of the sidewalk
 - Post the event on Nextdoor to alert those along the route
 - Having a pace parent for each class on a bike, so kids can't run ahead
- SilverGraphics Update
 - The order forms have arrived and are distributed! Online orders run until November 16th, Paper orders until November 9th (although we'll most likely be able to extend that).
 - The money raised for this falls under the Art Night fundraiser, so all funds will benefit Uintah Arts
- District Funding Rules
 - We have recently received some clarification on district funding rules, with regard to fundraising grants given to the school
 - Currently, the PTA fundraises and the money is granted to the school
 - This goes into an Art SLEF account for Uintah

- Technically, the Art SLEF account may be used for non-art items (such as curriculum, etc) if the school's general budget falls short, though this is uncommon and has not happened in recent years.
 - Also, money has been earmarked for items such as a new kiln, Tanner Dance, etc in the account
 - Proposal: To protect fundraised money for Art, should the PTA create a separate Arts bank account run by the PTA?
 - The district can generally get better deals on art supplies than retail, and managing orders for art supplies would be a lot of added work for the PTA
 - One compromise for this is to grant a supply budget (based on previous years' spending) to the school. This allows us to partake in the district savings and cuts down on work for us. We would hold the rest of the money in an account to be used for other Art Program expenditures.
 - The PTA has a responsibility for transparency for how donations are being spent
 - So, we would need to vote as to whether a separate bank account should be opened and managed by the PTA
 - This discussion will be ongoing
 - Also, the art and science funds are being held in the same account. There was a discussion whether 2 accounts should be opened to keep the fund separate.
 - Most felt that keeping them together allowed us to serve the needs of the school better.
 - A vote was raised to keep the money in the same account, to allow allocation as necessary between programs.
 - Vote passed.
- Science Fair/Fest
 - The Science Fair and Fest will be held Wednesday, January 23rd.
 - The time for Science Fest is tentatively set for 5 PM to 7 PM
 - We do need a co-chair, as Jen Campbell is needing some assistance planning the event, so anyone interested please contact Ellen at enschwede@gmail.com!
- Watch D.O.G.S.
 - If anyone would like to take over this program, please let Ellen know at enschwede@gmail.com, as Liz had to step down
 - There have been some issues with Watch D.O.G.S. volunteers coming in and not know where to go/what to do
 - One thought was to have a card or posted set of guidelines for the volunteers
 - We did put volunteer guidelines in the newsletter
 - Unless fully background checked, volunteers must stay in groups with the kids
 - Volunteers are not to use student bathrooms
 - Ken is considering changing the bathroom signs to Adult bathrooms, rather than Staff
 - Volunteers MUST check in at the computer and wear their name badge
 - One thought was to have Watch D.O.G.S stickers in the office for volunteers to wear with their name badge
 - This discussion will be ongoing
- Uintah Goes East
 - We are gearing up for this fundraiser, which is helping to stock the East High Boutique
 - It will run from November 26th - December 12th
 - There will be a kick-off assembly organized by East on November 26th.

- This boutique provides new or gently used clothing, shoes, shower facilities, toiletries and laundry facilities for those students that are living in poverty or are homeless
 - A list of items needed can be found on Sign-Up Genius here: <https://www.signupgenius.com/go/70A0E4EA4A828A4F85-uintah>
 - Harmon's has donated shopping bags to be distributed with lists of requested items to students
 - Students will receive a small prize for donations brought in (bag, gift card or check/cash)
 - A running tally will be kept of each classrooms donations
 - The class with the most total donations will win a class-choice party!
 - One item they need urgently are student coats, so those can be brought in at any time to the office
 - The also need backpacks, so the PTA will donate the 100+ Graham Orthodontic backpacks we have stored
- Sign-Up Genius Paid Account
 - There is a \$75 annual paid membership to Sign-Up Genius that will allow us more control and customization of our account
 - There was a discussion of whether or not the fee was worth it
 - It was decided that we are very reliant on the service and having more control over would be worth the \$75
- PTA Reflections
 - The reflections contest is up and running!
 - We had 3 students make it to district last year and 1 compete at the state level!
 - Entry info has been sent out
- UGO update
 - Jen Foth informed us that Uintah will become the pilot school for the UGO program, as a business has generously donated it to the school!
 - This is pending SIC approval
- Principal Report
 - The Halloween Parade change was discussed
 - It was moved out of the gym due to fire safety concerns
 - The cold weather cut down on the time outside
 - Many felt it was too cramped and chaotic in the hallways and it was hard to get pictures/ see students
 - Most felt that having the parade outside was fine, but we had to give parents more advance notice next year
 - Also, there was discussion about bringing back the Halloween Carnival, as it helps spread out the celebration
 - This discussion will be ongoing.

Thank you to all who participate in the Uintah PTA! The next meeting will be December 6th at 8:30 AM in Room 230.

Uintah Elementary PTA
2018-2019 Budget

Current checking account balance 16351.86

Income	Proposed	Actual
Uintah's Portion of PTA Membership	\$ 150.00	\$ 75.00
Yearbooks	\$ 500.00	\$ -
Shirts	\$ 500.00	\$ 274.43
Fall Festival	\$ 3,000.00	\$ 3,135.49
Zupas Community Night	\$ 300.00	\$ -
Amazon Smile	\$ 200.00	\$ 178.61
Fundraiser	\$ 12,000.00	\$ 6,921.50
Art Night	\$ 15,000.00	\$ -
Tax Credit - Sales Tax Refund	\$ 200.00	\$ -
Total	\$31,850.00	\$10,585.03

Expenses	Proposed	Spent	Remaining
PTA Operating Exp.	\$ 590.00	\$ 335.00	\$ 255.00
Insurance	\$ 320.00	\$ 335.00	\$ (15.00)
Website Fees	\$ 120.00	\$ -	\$ 120.00
End of the year thank you event	\$ 100.00	\$ -	\$ 100.00
Miscellaneous	\$ 50.00	\$ -	\$ 50.00
School Donations	\$ 15,150.00	\$ -	\$ 15,150.00
Aquarium	\$ 150.00	\$ -	\$ 150.00
Arts/Science Program Donation	\$ 15,000.00	\$0.00	\$ 15,000.00
Teacher Appreciation	\$ 2,200.00	\$ 417.83	\$ 1,782.17
Teacher Appreciation Week	\$ 1,200.00		\$ 1,200.00
Meals	\$ 500.00	\$ 278.57	\$ 221.43
Para Appreciation	\$ 300.00	\$ 139.26	\$ 160.74
Gifts	\$ 200.00		\$ 200.00
Events	\$ 6,300.00	\$3,152.30	\$ 3,147.70
Back to School Night	\$ 100.00	\$87.56	\$ 12.44
Fall Festival	\$ 3,000.00	\$2,799.94	\$ 200.06
Fun Run	\$ 200.00	\$190.63	\$ 9.37
Field Day	\$ 300.00	\$0.00	\$ 300.00
Fundraiser	\$ 500.00	\$74.17	\$ 425.83
6th Grade Boondocks	\$ 1,300.00	\$0.00	\$ 1,300.00
6th Grade Graduation	\$ 900.00	\$0.00	\$ 900.00
Health & Safety	\$ 180.00	\$ -	\$ 180.00
Red Ribbon Week	\$ 150.00	\$0.00	\$ 150.00
Safety Patrol	\$ 30.00	\$ -	\$ 30.00
Music & Us	\$ 50.00		\$ 50.00
Miscellaneous	\$ 3,750.00	\$2,841.70	\$ 908.30
Yearbooks	\$ 250.00	\$0.00	\$ 250.00
Shirts	\$ 2,500.00	\$2,841.70	\$ (341.70)
Directory	\$ 100.00	\$0.00	\$ 100.00
Science Fest	\$ 500.00	\$0.00	\$ 500.00
Uintah Goes East	\$ 300.00	\$0.00	\$ 300.00
Reflections - \$100	\$ 100.00	\$0.00	\$ 100.00
Total	\$ 28,220.00	\$ 6,746.83	\$ 21,473.17